

READ PARISH COUNCIL

13/01/2021

A meeting of the Parish Council was held held digitally on Zoom on **Wednesday 13th January, 2021 at 7.00p.m.**

Present: Chairman: Councillor Hacking
Councillors: Anderson, Greenhough, Hanson, Pollard, Ridge

In attendance: Lesley Foster (Clerk)

3 members of the public attended.

1. **Apologies for absence** – Apologies were received from Councillors Bennett and Collinge.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 To receive declarations of interest from Councillors *on items on the agenda.* – *none*
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests (if any) – *none*
 - 2.3 To grant any requests for dispensation as appropriate – *none*
3. To approve the minutes of the previous parish council meeting held on 11th November 2021 – *a small amendment was made to item 5). The amended minutes were approved.*
4. **Matters arising from the above minutes not on the agenda** – *There have been some continuing problems with parking issues. Number plates of offending cars are being passed on to the PCSO. Regarding item 14), one expenditure was to the Royal British Legion for a poppy wreath. Due to some issues with the delivery, three wreathes ended up being received. It was suggested that for the next two years, the spare wreathes can be used for the memorial, and a simple donation can be made to the Royal British Legion, rather than ordering additional wreathes.*
5. **Public participation:**
 - The PCSO for the area said that she was pleased to report there were no major issues in Read at the moment. There have been some recent stone thefts from a farm, as part of a recent wave of rural thefts around the Ribble Valley. Rural residents should stay vigilant. She also suggested some ways that the council could keep in touch with her, and offered to allow her contact details to be placed on the parish council website.
6. **Borough Councillor's Report** – Councillor Bennett was not at the meeting, but had passed on that the RVBC meetings are still being held via Zoom, and there was nothing else to report.
7. **Clerk's Report** - none
8. **Reports from external meetings** – Simonstone Parish Council – SPC had not held a meeting since the last RPC meeting.
9. **Playground:**
 - a) **To receive the playground inspection report** – There has been very little litter lately. The playground has been wet due to the weather, so there have not been as many people using it as usual.
 - b) **Repairs and maintenance** – Regarding painting the swings, the lengthsman will be able to look at this in the spring.
10. **Allotment Management Committee report** – The main issue is the allotment rents,

which will be discussed under item 11h).

11. Decision Items

a) Christmas presents

Thanks were given to Councillor Hanson for his help acquiring the Christmas tree, and to the lengthsman for putting up the lights. There are enough trees left at Councillor Hanson's usual source to last for another couple of years into the future. Regarding the distribution of biscuits, 152 bags were made up, of which 144 were given out. The remainder were donated to the food bank in Clitheroe. In total £303.39 was spent on the Christmas gifts. A number of thank you messages have been received from residents around the village. It was suggested that some biscuits could be offered next year to those senior residents who are not interested in coming to the usual Christmas party for whatever reason. Thanks were given to Councillors Greenhough and Pollard for their help distributing the biscuits.

b) Adoption of phone kiosk

The parish council now own the phone kiosk. There was discussion of several suggestions of what might be done with it now.

c) Football and cricket leases

There was discussion of the cricket club plans and lease and the conditions on raising the cricket club rent. There was also discussion of the football club lease and rent. The cricket club rent can only be raised in accordance with a calculation based on inflation figures, and may only be raised in line with certain review dates every three years, the next of which is in June this year. There was also discussion of the impact of COVID on both the cricket and football clubs.

RESOLVED: To put the cricket club rent up this year in line with the conditions of the lease, the precise amount to be calculated once the required inflation figures are out in April.

RESOLVED: To waive the Cricket Club rent for 2021 as a one off due to COVID.

RESOLVED: To waive the Football Club rent for 2021 as a one off due to COVID.

RESOLVED: To consider the Football Club rent again next year.

d) Church St Gardens

Laminated signs have been put up in the area, but there have still been a number of dog fouling incidents. There was discussion of possible courses of action.

Councillor Hacking offered to draft new wording for the signs in cooperation with one of the residents who brought the issue to the council's attention.

RESOLVED: To update the wording on the signs.

e) Website update

Neither of the contacts suggested last time were able to offer help or make any suggestions as to where to go to get this done. The clerk will look into other options for people who may be able to perform the update.

f) Horse riding

There had been a complaint from a resident about horse mess in some areas of the village. There was discussion of the issue. It was noted that horse mess is not dangerous for health in the same way as dog mess, and that there are not many bridleways in the Read area to begin with.

RESOLVED: Not to take action regarding horse mess at this time.

g) Overgrown plants in public areas

Several letters have been issued regarding this, and some homeowners spoken to directly. One resident that has not yet cut their hedge is disabled. There had been 3 letters delivered to different houses on that road. Councillor Anderson offered to trim the hedges himself. It was suggested that the Clerk could write to the relevant households to get their permission, and to suggest that they donate something to a local charity in recognition of Councillor Anderson's work.

RESOLVED: The Clerk will draft a letter to send to the relevant households.

h) Allotment rents

One allotment holder had not yet paid at all, and around seven allotment holders had not yet paid the deposit. Two allotment holders had underpaid by one or two pounds.

RESOLVED: Councillor Anderson will contact the allotment holder who has not paid at all to ask if she intends to keep her plot.

RESOLVED: The Clerk will write to those who have not paid their deposits.

RESOLVED: The Clerk will write to those who have slightly underpaid explaining that the amount underpaid will be added to next year's bill.

12. Correspondence – The Clerk brought several items of correspondence to the attention of the committee.

The latest booklet of minutes had been received from Ribble Valley Borough Council.

A letter had been received from Lancashire County Council regarding the footpath modification application that the parish council had previously written in support of. LCC had decided not to modify the footpath based on that application.

A large number of emails, a Facebook message, and a text message in thanks for the delivery of Christmas biscuits had all been received by the Clerk.

An email had been received containing information about the upcoming census, which the Clerk will display on the website and Facebook page.

Several emails had been received regarding an incident between neighbours on Patrick Avenue, but the issue was not really within the scope of the parish council, so the parties had been directed to more appropriate venues to resolve their issue. The council hopes that the issue will be resolved amicably.

Read Motor Bodies had sent a Facebook message to let the Clerk know that some furniture had been dumped outside their premises, but that they had not put it there and that they had contacted the appropriate body to get it removed.

Councillor Greenhough had been in correspondence with the resident running COVID support in the area. The support group is running well at the moment and will contact the council if they need anything.

13. Planning Applications/Decisions/Enforcements – There were ten planning applications received since the time of the last minutes, as follows:

Application 3/2020/0594 20 George Lane, Read BB12 7RH

First floor extension over garage and extension of existing decking to rear of dwelling.

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0894, Plot 1 8 Hammond Drive Read BB12 7RE

Variation of condition number 13 of application 3/2019/1031. Fencing along the Southern site

boundary to be timber post and rail fencing not exceeding 1.2m in height

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0893, 8 Hammond Drive Read BB12 7RE

Variation of condition 13 of application 3/2019/1032. Fencing along Southern boundary to be

timber post and rail fencing not exceeding 1.2m in height

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0836, Castlebank Straits Lane Read BB12 7PE

Proposed detached annex adj existing access.

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0989, Plot 1 8 Hammond Drive Read BB12 7RE

Proposed two-storey dwelling house with integral garage, parking and drive access.

Discharge of condition 14 (Fencing and Walls)

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0945, The Nurseries Old Coal Staithe Read BB12 7RT

Removal of conservatory, utility and garage. Proposed single storey extension to rear.

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/0919, 2 Hammond Drive Read Burnley BB12 7RE

Conversion of existing integral garage to room and construction of detached double garage to

front.

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/1024, 3 Buckingham Drive Read BB12 7QE

Proposed single storey extension to front of bungalow.

Read Parish Council Planning Committee

No objections to this application

Application 3/2020/1043, Automotive Tools, Hambledon View Read BB12 7PD

Proposed alterations/first floor extension to create additional vehicle storage at ground floor

level and office accommodation/storage at first floor level.

Read Parish Council Planning Committee
No objections to this application

Application 3/2020/1048, 10 Buckingham Drive, Read BB12 7QE

Resubmission of planning application 3/2020/0674. Proposed single storey extension with a pitched roof

and material amendment to the previously approved flat roof.

Read Parish Council Planning Committee

No objections to this application

14. Finance & Accounts:

a) Payments

10/11/20	Annual newsletter printing	£90.00
10/11/20	Spring for playground gate	£4.49
23/11/20	Allotments maintenance	£30.00
23/11/20	Grant to Readstone Environmental Group	£50.00
23/11/20	DM Payroll Service	£40.50
23/11/20	Bin for Read United Football Club	£90.18
24/11/20	Water Plus Nov 2020	£569.97
24/11/20	Interim contribution to Lengthsman scheme	£261.80
24/11/20	PKF Littlejohn LLP	£240.00
07/12/20	FM Powell	£40.00
07/12/20	Jason Shaw Ltd	£42.00
07/12/20	LF Salary November 2020 and back pay	£295.02
11/12/20	Christmas and printing expenses	£131.77
29/12/20	LF Salary December 2020	£248.82

b) Income

5/11/20	Allotment rent	£18.00
6/11/20	Allotment rent	£72.00
6/11/20	Allotment rent	£68.00
9/11/20	Allotment rent	£18.00
10/11/20	Allotment rent	£18.00
11/11/20	Allotment rent	£68.00
17/11/20	Allotment rent	£50.00
17/11/20	Allotment rent	£68.00
19/11/20	Allotment rent	£24.00
24/11/20	Allotment rent	£48.00
26/11/20	Allotment rent	£68.00
30/11/20	Allotment rent	£122.00
30/11/20	Allotment rent	£68.00
30/11/20	Allotment rent	£68.00
30/11/20	Allotment rent	£74.00
30/11/20	Allotment rent	£86.00
30/11/20	Allotment rent	£24.00
30/11/20	Allotment rent	£74.00
1/12/20	Allotment rent	£18.00
1/12/20	Allotment rent	£86.00
3/12/20	Allotment rent	£36.00
7/12/20	Allotment deposit	£50.00

11/12/20	Allotment rent	£80.00
14/12/20	Rent for field 2019 and 2020	£1,053.60
14/12/20	Allotment rents	£627.00
14/12/20	Allotment rents	£613.00
14/12/20	Allotment rent	£18.00
31/12/20	Allotment rent	£18.00

c) Bank reconciliation as at 30th November 2020

Opening Balances 01.04.20			
Community Account	£2,776.49		
Business Saver Account	£14,575.13		£17,351.62
Add: Receipts			£13,586.56
Less: Payments			£18,552.01
Balance			£12,386.17

15. Items for the next agenda

- Allotment rents
- Overgrown plants in public areas
- Lengthsman and footpaths
- Church St Gardens

The meeting ended at 20:08 pm.